

CDNIS AMDP Client User Guide

July 16, 2019

Client Services Operations / Jacky Lai

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Fuji Xerox (Hong Kong) Limited 富士施樂(香港)有限公司

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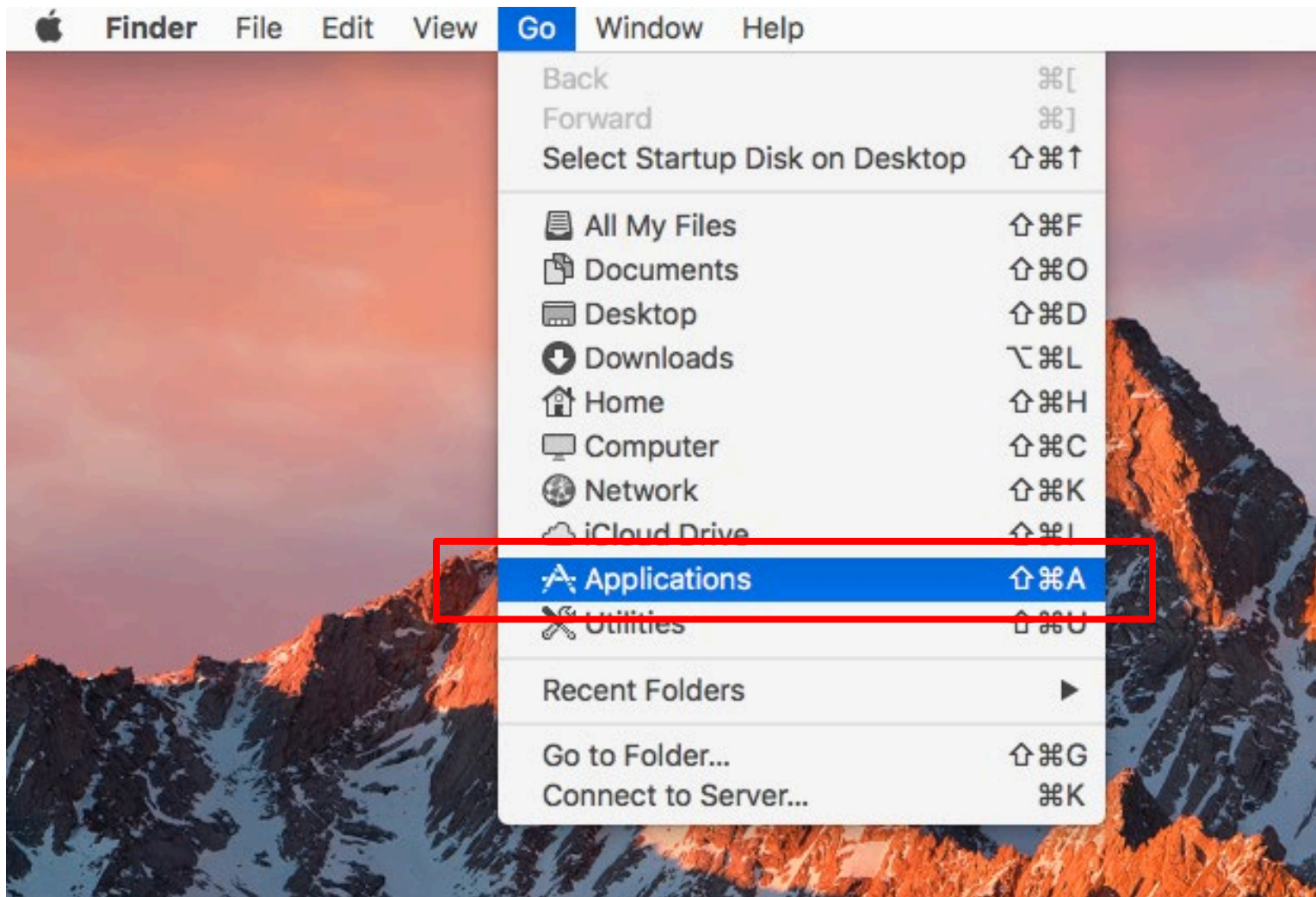
1. Open “AMDP Client” app
2. Input login information
3. Set auto start the “AMDP Client” app after login
4. Printing from new print queue
5. Check submitted print job

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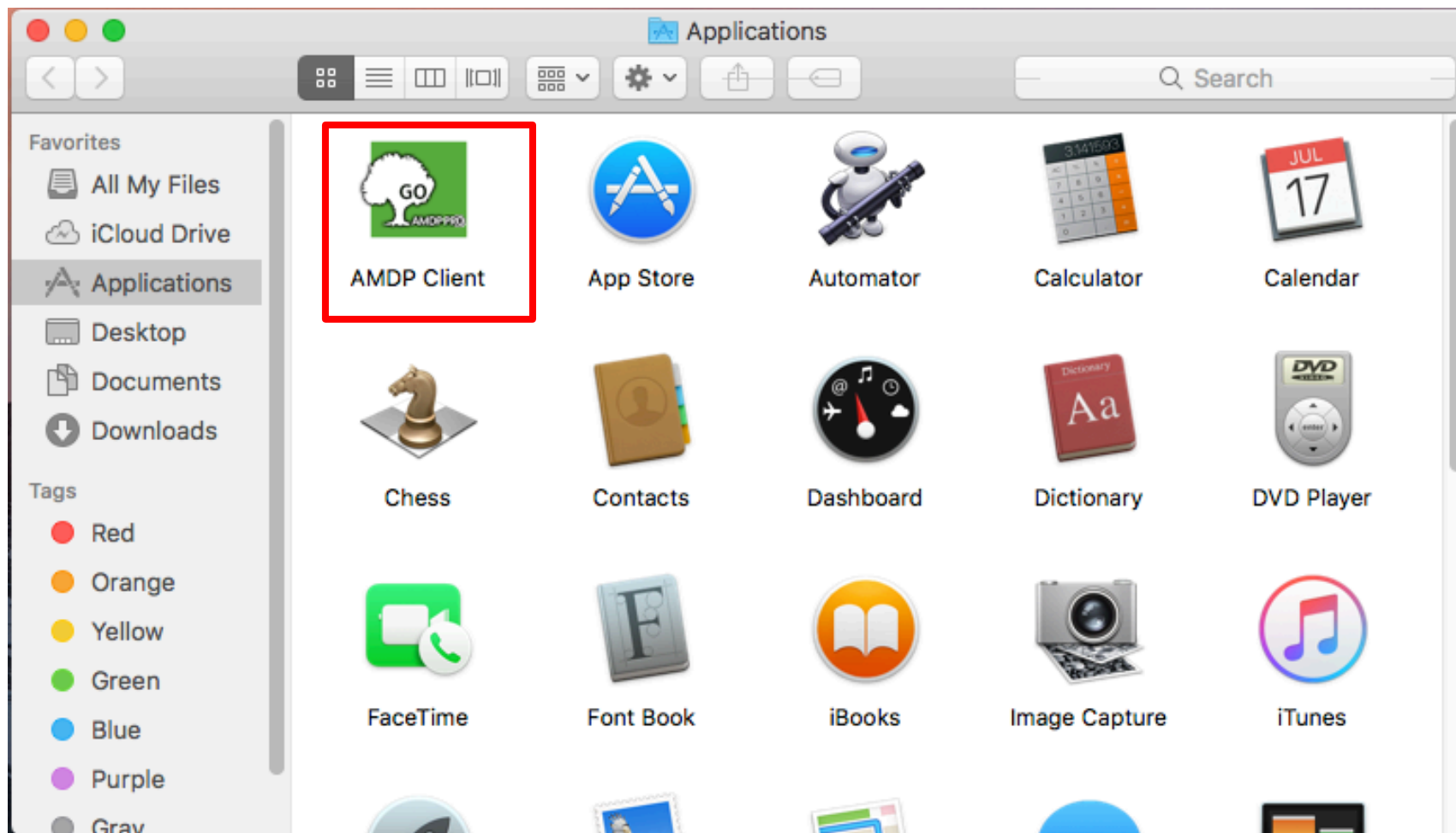
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1. Open “AMDP Client” app



Go to “Applications”

1. Open “AMDP Client” app



Select the “AMDP Client” app

2. Input login information

AMDP Client

GO ApeosWare My Document Portal


User Name:

Password:

Single Sign on with Mac:

Auto Login when started:

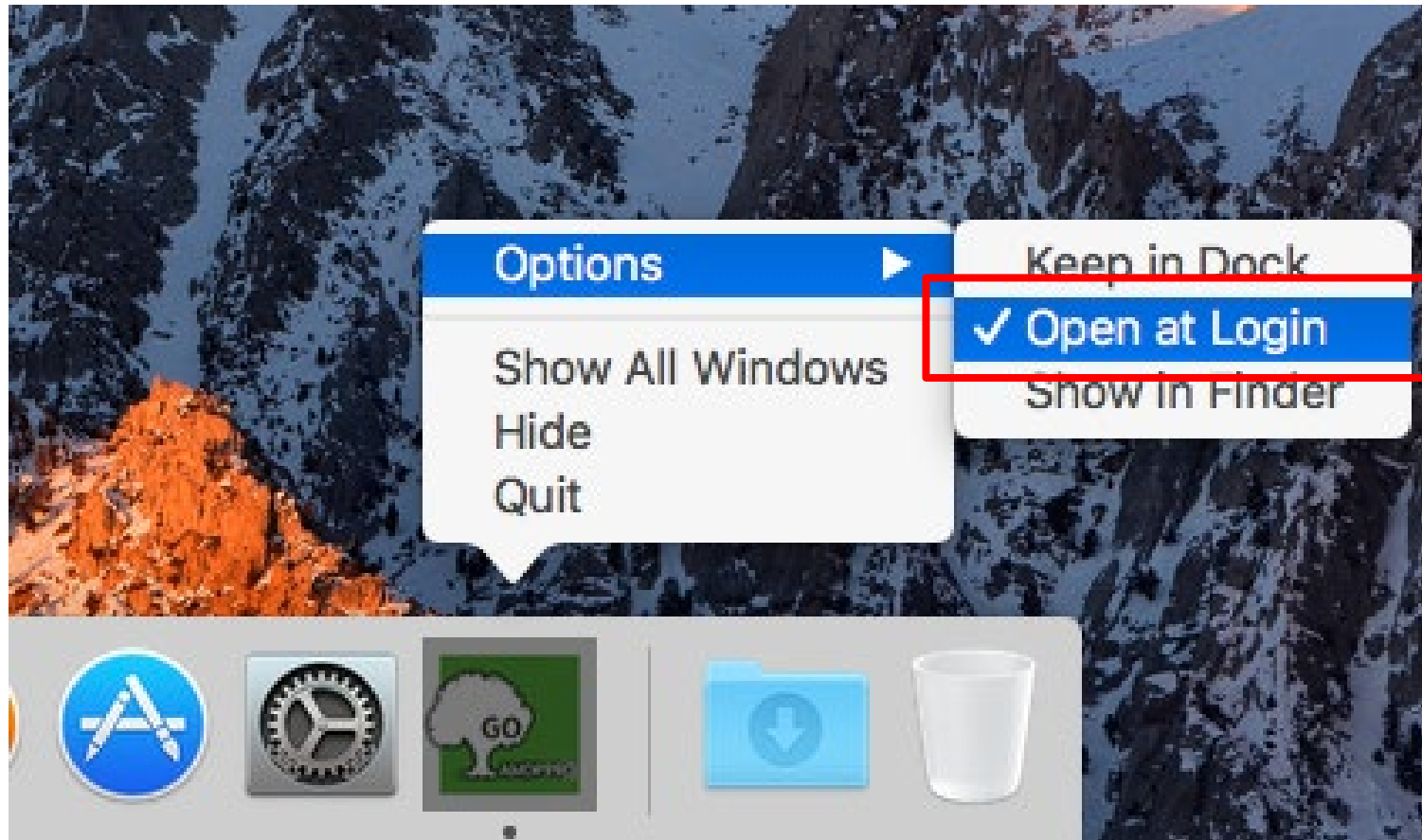
Login **Clear**

 Server Connect successful

Please input your login name and password,
check the “Auto Login when started” check box

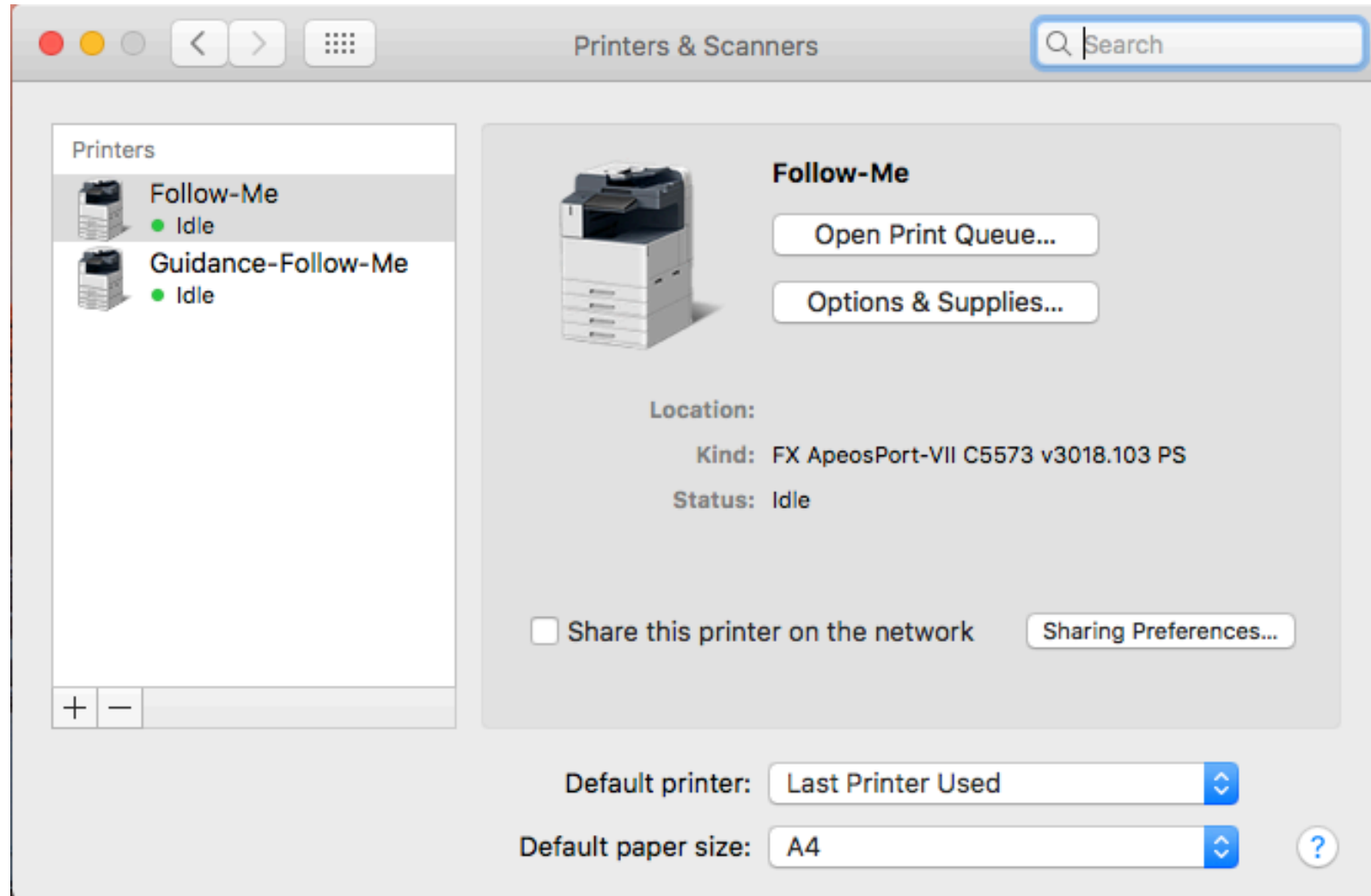
3. Set auto start the “AMDP Client” app after login

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Please select “Open at Login” function,
otherwise will not start the “AMDP Client” app after login to your Mac

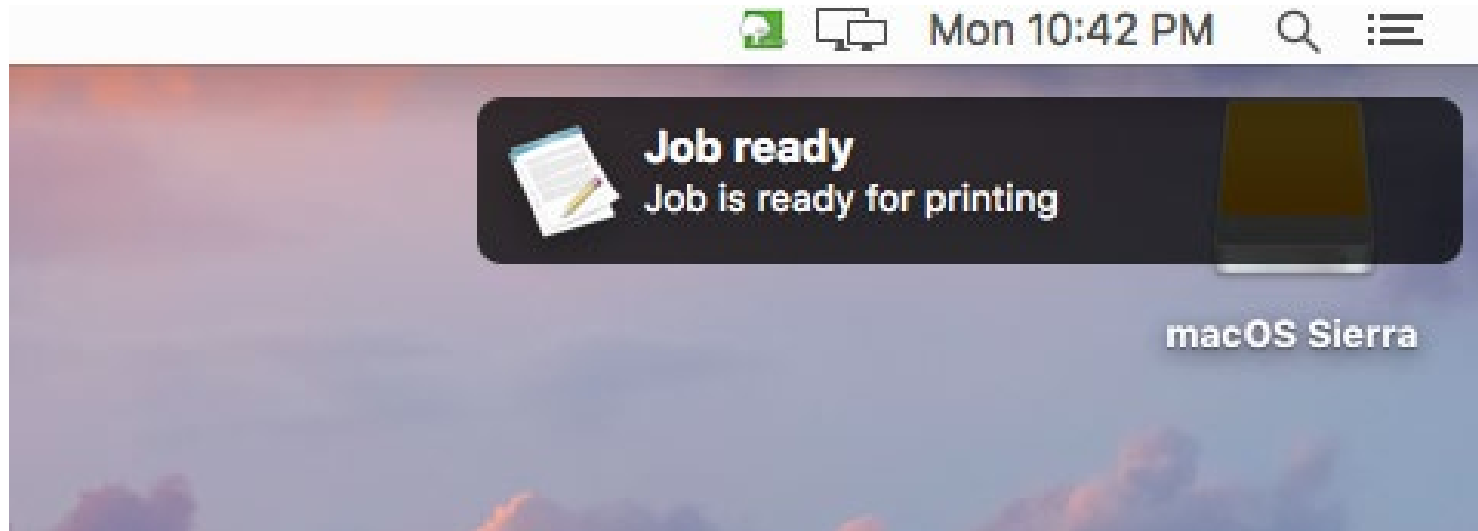
4. Printing from new print queue



Please use new print queue “Follow-Me” printing.

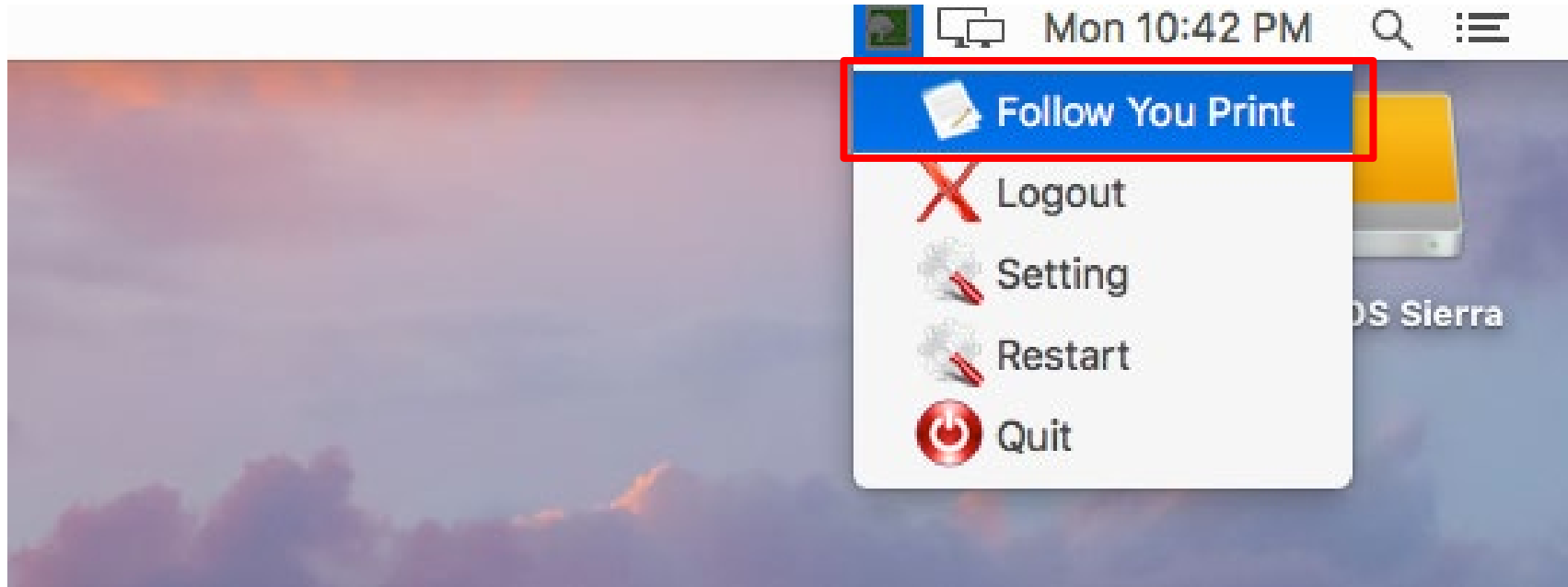
Remark: “Guidance-Follow-Me” only for Guidance department.

4. Printing from new print queue



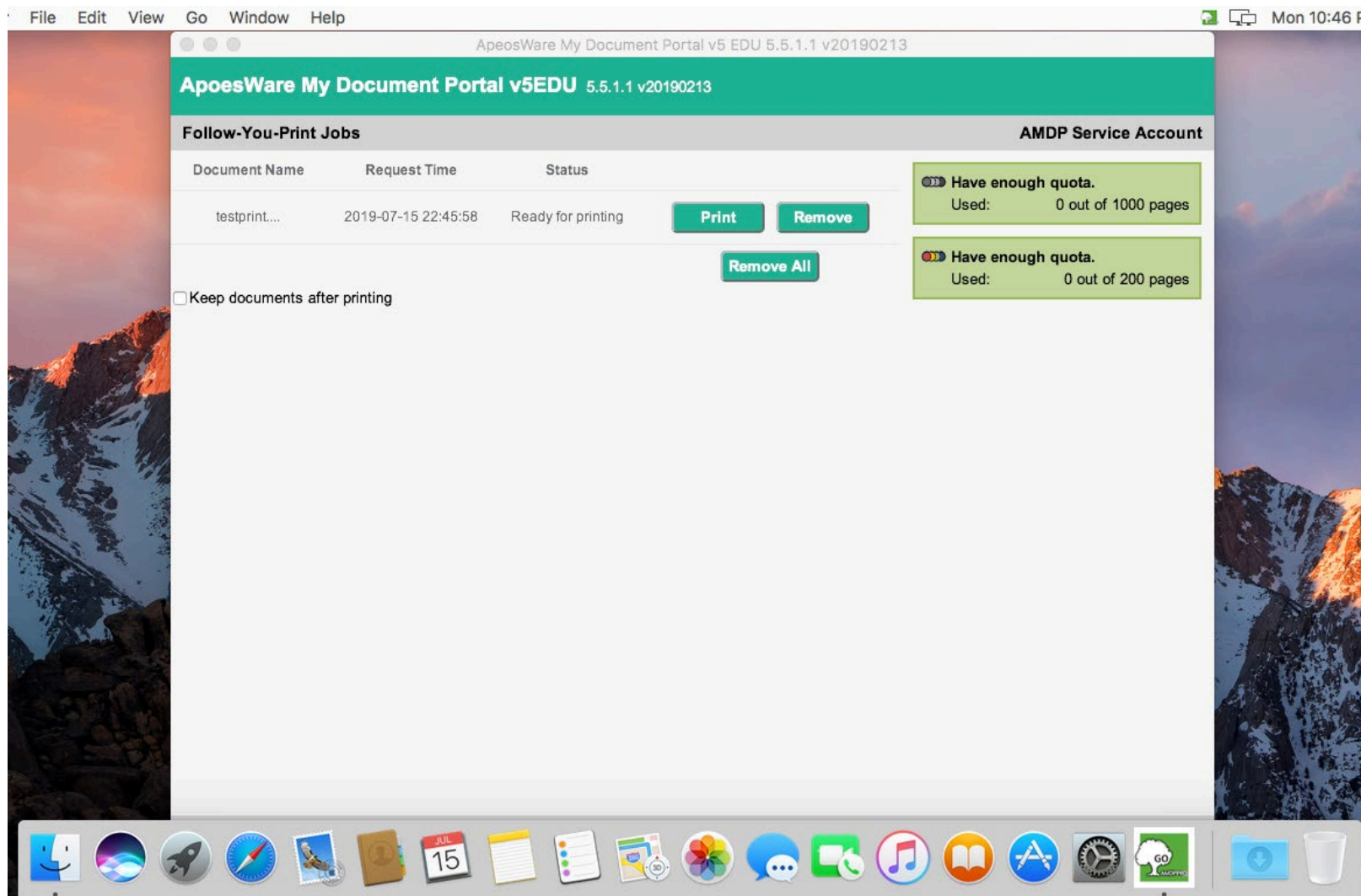
After submit print job, the screen will display “Job ready” notification.

5. Check submitted print job



Click the “AMDP Client” icon and select “Follow You Print”.

5. Check submitted print job



You can remove your print job from client portal

Remark: that can show quota remaining (Option).

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END

